

**Madisonville Public Library
Policy Handbook**

LSP-600 Eligibility for Borrowing Privileges

Library cards are issued with no yearly fee to permanent residents of Monroe County or owners of real estate in Monroe County (with proof of ownership). A small fee of \$3.00 will be charged for each replacement card. Persons who neither live nor own property in Monroe County may obtain a library card upon payment of an annual \$20 fee.

To acquire a library card, a person must complete an application, and sign a statement of responsibility. The application requires a state or military photo ID, two telephone numbers, the person's own number and a contact person's number, as well as proof of current address such as a utilities bill or address on state ID.

Applications for those persons under eighteen years of age require the signature of a parent or legal guardian who must also have a valid (in good standing) library card for the Madisonville Public Library. Children of residents or property owners will be issued a card, with no yearly fee. An annual fee of \$20 will be charged for cards issued to children of holders of non-resident/out-of-county cards.

The first two times a patron uses their library card, they will be limited to two materials, excluding multi-set dvds, which cannot be checked out by new patrons. From that point on, our regular check out policies will apply.